



Research to Reality

Mentorship Program

Mentoring Partnership Agreement

Agreements are due to Project Coordinator, Peyton Purcell, by October 5, 2011

NOTE: This is a SAMPLE. Each partnership should tailor/add to the agreement as appropriate.

	Name	Organization Contact Info (address, phone, email, etc.)
Mentee	Michael D. Celestin Jr., MA, CHES	LSUHSC School of Public Health 2025 Gravier St., 3 rd Floor New Orleans, LA 70112 Ph: 504-568-5742 Em: mceles@lsuhsc.edu
Mentor	Alton Hart Jr. , MD, MPH, CTTS	Virginia Commonwealth University 1200 East Broad Street P.O. Box 980306 Richmond, VA 23298-0306 Ph: 804-828-6938 Em: ahart@vcu.edu

The purpose of this agreement is to document your mentoring partnership. This partnership is entered into voluntarily with the understanding that it will be mutually beneficial. Participants agree to the following terms and conditions:

1. Goal and Objectives for the partnership (measurable targets)

See attachment.

2. Duration of Formal Relationship [NCI Requirement]

a) The formal mentoring partnership is for one-year. However, there is an additional sixth-month period for completion of deliverables and evaluation, in which the partnership will continue, as needed. Mentorship relationship may be modified as needed for this additional six-month period.

3. Communication – Frequency and Types

As a participant in the Research to Reality Mentorship Program, NCI has set expectations that, on average, mentees will contribute 8 hours per week, and mentors will allot 1-2 hours per week, including regular communications. Please indicate how your mentorship pair intends to communicate with one another.

a) The preferred mode of primary communication is email (e.g., email, phone, skype) .

b) It may be useful to set a bi-weekly/monthly call for discussion. Our call will occur: Bi-weekly on Thursdays at 2pm (CDT) .

c) Mentee will share meeting goals and agenda with the mentor in preparation for each call.

d) Emails/Calls are best done during the afternoons (e.g., afternoons/mornings).

Goal and Objectives for Mentoring Partnership between Michael Celestin and Dr. Alton Hart

Goal: Increase my personal and professional knowledge, skills, and abilities in the field of public health practice.

Objectives:

1. I will attend 3 professional events with state or national public health organizations by September, 2012.
 - a) Organizations include SOPHE, APHA, etc.
 - b) Events include conferences, committee meetings, etc.
 - c) Others, as deemed appropriate to the project
2. I will complete 3 public health practice competency trainings or readings by September, 2012.
 - a) Competencies in analytic/assessment skills include recognizing how the data illuminate ethical, political, scientific, economic, and overall public health issues; and, determining appropriate uses and limitations of both qualitative and quantitative data
 - b) Competencies in public health science skills include applying basic public health sciences
 - c) Competencies in advocacy and communication skills include identifying policy options and writing clear and concise policy statements
 - d) Others as deemed appropriate to the project
3. I will complete 3 professional development trainings or readings by September, 2012.
 - a) Developments include submissions to peer-reviewed journals, grant writing for extramural funding, clinical trials management, time management, business consulting
 - b) Others, as deemed appropriate to the project
4. I will exhibit 20 attributes identified as mentor strengths using Exercise 7.5 (pg. 124) of "The Mentee's Guide" by September, 2012.
 - a) Attributes include being approachable, committed to self development and self improvement, goal oriented, reflective
 - b) Others, as deemed appropriate to the project